

SENIORS COMPUTER CLUB CENTRAL COAST Inc.

January/February 2009

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There is no General Meeting this Month as Monday 2nd February is the day that classes start for 2009.

The next General Meeting will be on 2nd March. At this Meeting we will have someone from Gosford Community Information Service explaining Income Issues and Entitlements.

Remember this is on Monday 2nd March at Avoca Beach Bowling Club at 10.30am. All members are encouraged to attend and also stay on afterwards for a Bistro Lunch. social interaction afterwards

Hi

Well I do hope that everyone enjoyed the Christmas and New Year Season. It doesn't seem possible that the weeks have gone and it is almost time for the classes to start again. We start on 2nd February and most of the booked classes are full, a good way to start the year. There is a couple of spots left in the Word 2007 class on Thursday mornings, and the odd space in the Internet/Email Courses if anyone is interested please ring Beverley. We can still take a few more people in the Beginners classes. I am still having trouble in scheduling the one off classes as there are only a few members who have indicated the subjects they want to attend. There will be forms to fill in at the club or check the list of topics on the next page and email the club. Only when at least six people want a subject will it be scheduled.. So fill in the forms or email your wishes to scccc@bigpond.net.au

The extra Sessions for February are:

Monday 16th 1.30pm to 3.30pm – My Documents

Monday 23rd 1.30pm to 3.30pm – Housekeeping

Tuesday 17th 1.30pm to 3.30pm – Antivirus & Spyware

Tuesday 24th 1.30pm to 3.30pm - Transferring Photos from camera to computer & organising same.

No bookings are necessary for these sessions.

We will be running the Slide scanning sessions again this year. You can book a time on Tuesday morning or for the Saturday morning that the Maintenance class meets, Ring Beverley to Book for this. Remember the sooner you digitalize your slides the better, as they will be deteriorating in their containers and all those old memories will be lost. The My Documents and Housekeeping sessions should be attended by everyone at least once as they teach you how to take care of your documents and your computer. The Antivirus & Spyware is to keep everyone up to date with what you need to protect your computer. There are lots of Viruses around at the Moment so get up to date. For those people who now own a digital camera there is a session to find out how to transfer your Photos from the Camera to your computer which is the first step along the Photo learning curve. **Remember you can attend these sessions without a booking.**

If anyone knows anyone who is interested in becoming a trainer please let me know. We are always looking for people to help in this area. Our regular people need a break at times so we need people who can take their place.

In These tough economic times in March we will be having someone coming along to make sure that we are all getting the Government Benefits that we are entitled to. So make sure you attend the Monthly Meeting in March.

Remember fill in the Advanced Topic Forms to ensure that the things you want to learn are scheduled into the Timetable.

Happy computing Beverley ☺

Advanced Topic Suggestions (Mon or Tues. pm). Please Register an Interest to Attend for These Booking Sheets are at the Club or Send an E-Mail to Have Your Name added to the List

These sessions will be notified when you are successful

1. Spreadsheets. Budgets. Address Lists. CD Collection (3 sessions)
2. ClipArt, Graphics and Card making using Word (3sessions)
3. Publisher. This is a series run over multiple weeks. (12 sessions) **Friday afternoons**
4. PowerPoint (6 sessions) **Friday afternoons**
5. Photoshop Elements (over a period of 5 months) Need a good knowledge of folders and saving and scanning. **Wednesday mornings**
6. Help with problems that you have learnt in class. Book with Steve. Usually on Friday afternoon
7. Picasa Basic Photo editing. (3 sessions)
8. Envelopes & Labels (2 sessions)
9. Vista

The following sessions will not be notified. If you put your name down you are expected to turn up for the session when it is scheduled. These classes are mainly 1 session unless indicated.

10. Antivirus & Antispyware programs. Keeping your computer Safe.
11. My Documents. Create Folders. Tidy Files. Save to correct folders.
12. Housekeeping. Keep your computer running properly **Everyone needs to attend this session**
13. Beginners introduction to Shares.
14. Burn CDs and DVDs
15. Download and install New Programs.
16. Transferring photos from camera to computer
17. Transferring Video from Digital camera to computer & DVD.
18. Transferring Video from Video Camera to DVD.
19. Scanning Text and Photos (2 sessions)
20. Introduction to E Bay
21. Downloading Music
22. Internet. E-Mail **Revision, (2/3 sessions) for people who have completed the Internet/Email course.**
23. Understanding computer Terminology.
24. Preparing a document for publication on Internet - cut and paste insert pictures etc.
25. Webpage
26. Paint
- 27 Problem. Solving.
28. Skype
29. Photo Flip Album self help Group meets on Tuesday in General Meeting Week at 1pm
30. Computer Hardware group. Meets regularly, 3rd Saturday at 9.30am.

Hint.

Email Scams. There are lots of emails about at the moment asking for personal details and log in passwords. Do not respond to any of these emails before first checking with the purported sender to find out if it is a scam. Remember Banks do not send emails. ISP's (Internet Service Providers i.e. Bigpond) do not ask you to Log on and put in your password. If you are unsure always ring the help line. There are also new varieties of the Nigerian Scam about don't respond to these just delete them and run you antispyware program to ensure that your computer is clean.