

# SENIORS COMPUTER CLUB CENTRAL COAST Inc.

May 2009

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ABN No. 29-142-508-293

**General Meeting Monday 4th May at 10.30am**

**Venue. Avoca Beach Bowling and Recreation Club**

**Guest Speakers still to be confirmed check Website for details**

All members are encouraged to attend and also stay on afterwards for a Bistro Lunch and Social Time with other Members.

**Hi**

Well the first sessions are now almost completed and enrolments for the new sessions are proceeding with the new sessions due to commence on 18<sup>th</sup> May. There are still some spaces available in Word courses, and even a few places in Email & Internet, Graphics/Card Making and Introduction to Shares. Anyone wanting to do any of these courses please contact me as soon as possible so that you can start straight away. The beginners courses are continuing on the Laptop computers and this has proved to be popular and successful. I need some volunteers to be helpers with course on Tuesdays from late June into July. Please contact me if you are willing to help.

The Guest Speaker for this month is still to be confirmed please check Website for an update.

The advanced Topic Classes are ongoing but we still need you to put your name down for the classes. Then you need to check the Timetable to see when these classes are offered. When we get 6 names for a class we will offer the class. So if there is something you want to do put your name on the list or use the club email address [scccc@bigpond.net.au](mailto:scccc@bigpond.net.au) to put your name down. If you have put your name down we expect that you will turn up for that class. If there is something that you want to do and it is not on the list let me know and we will see if we can get a class started.

There are not as many advanced topics sessions this month as there are a few people missing who normally run these sessions and people are still not putting their names down or sending the emails to let us know what you want. I can't even get replacement trainers to give these sessions if I don't know what people want.

There are a lot of viruses about at the moment some of which are very destructive. Make sure that you keep your anti virus and anti spyware up to date and run the scans of your computer frequently. If in doubt about any email don't open it just delete it. Most viruses come in emails. There is a new version of the Nigerian Bank scam around at the moment. The recipient opens an email putting spyware on the computer and reporting all the names from that address book, then sending emails to everyone in the address book telling them that the recipient of the original email is destitute in one of the South African countries and will you please send money. It is a new version of the scam. Ignore it and delete.

The extra sessions are

**Monday 1 – 3pm**

25<sup>th</sup> Housekeeping – Everyone should attend this at least once.

**Tuesday 1 -3pm**

26<sup>th</sup> Transferring digital photos from camera to computer.

Happy computing Beverley ☺

**Advanced Topic Suggestions Mon. /Tues. p.m. Register an Interest to Book for these Sessions. They may be either on a Monday or Tuesday, afternoon.**

**These sessions will be notified when you are successful**

1. Spreadsheets. Budgets. Address Lists. CD Collection (3 sessions)
2. ClipArt, Graphics and Card making using Word (3sessions)
3. Publisher. This is a series run over multiple weeks. (12 sessions) **Friday afternoons**
4. PowerPoint (6 sessions) **Friday afternoons**
5. Photoshop Elements (over a period of 5 months) Need a good knowledge of folders and saving and scanning. **Wednesday mornings**
6. Help with problems that you have learnt in class. Book with Steve. Usually on Friday afternoon
7. Picasa Basic Photo editing. (3 sessions)
8. Envelopes & Labels (2 sessions) this is part of the Word course.
9. Vista

The following sessions will not be notified. If you put your name down you are expected to turn up for the session when it is scheduled. These classes are mainly 1 session unless indicated.

10. Antivirus & Antispyware programs. Keeping your computer Safe.
11. My Documents. Create Folders. Tidy Files. Save to correct folders.
12. Housekeeping. Keep your computer running properly **Everyone needs to attend this session**
13. Beginners introduction to Shares.
14. Burn CDs and DVDs
15. Download and install New Programs.
16. Transferring photos from camera to computer
17. Transferring Video from Digital camera to computer & DVD.
18. Transferring Video from Video Camera to DVD.
19. Scanning Text and Photos (2 sessions)
20. Introduction to E Bay
21. Downloading Music
22. Internet. E-Mail **Revision, (2/3 sessions) for people who have completed the Internet/Email course.**
23. Understanding computer Terminology.
24. Preparing a document for publication on Internet - cut and paste insert pictures etc.
25. Webpage
26. Paint
- 27 Problem. Solving.
28. Skype
29. MP3 Players
30. Photo Flip Album self help Group meets on Tuesday in General Meeting Week at 1pm
31. Computer Hardware group. Meets regularly, 3rd Saturday at 9.30am.

**Hint**

**If you want to save your password on some sites that you visit regularly and they never save then go to Tools in your Browser (Internet Explorer) the Internet options, click on Privacy Tab, click Advanced. Select "Override automatic cookie handling" box and click "Always allow session cookies." Then try to save your password.**