

# SENIORS COMPUTER CLUB CENTRAL COAST Inc.

## October 2009

Address: PO Box 6403  
Kincumber NSW 2251

President: Beverley Hay  
☎ 4369 2530  
E-mail: [scccc@bigpond.net.au](mailto:scccc@bigpond.net.au)



All enquiries to:  
Secretary: Richard Crofts

web: [www.scccc.org.au](http://www.scccc.org.au)

ABN No. 29-142-508-293

**There is no General Meeting this Month as Monday 6<sup>th</sup> October is a Public Holiday.**

**The next General Meeting will be on 2<sup>nd</sup> November.**

I hate to mention Christmas so far ahead but it is time to at least give it a passing thought. This year the **Christmas Party** is on **Monday 14<sup>th</sup> December** and every one should be at least thinking about joining in this event on that day. Bookings won't open until **November**.

Hi

**The first Monday of October is a Public Holiday so there is no meeting at Avoca Beach or any Beginners , Email/Internet or Word classes at the club.**

**Thank you** to all those members who came along to help at the Kincumber Festival. We didn't get too many visitors – was it too hot for the older brigade to come out; we were there and we did have some catch up sessions if nothing else. Thank you to all those people who came. We have some new people coming along to classes from enquiries on the day.

We have had a lot of new people starting the classes and would like to welcome those who have gone on to join the club and hope that they derive benefit from their membership and find the benefit and frustrations of computing. Most seem to have found the frustrations already.

**Don't forget to fill in the Advanced Topic Forms that are at the Club. It is from these forms that we schedule the alternate classes on Monday or Tuesday afternoons. If no one fills in the forms there will be no classes. A list of possible topics is attached to the newsletter, you can also email your interest using the club email address. But please remember what you have put your name down for, as you are expected to turn up when that session is scheduled or you should apologise.**

There are extra sessions arranged for October are:-

**Monday 1-3pm**

**12<sup>th</sup> – Antivirus & Antispyware**

**Tuesday 1pm to 3pm**

**14<sup>th</sup> – Scanning 1**

**20<sup>th</sup> – Scanning 2**

**27<sup>th</sup> – Burning Disk**

**You do not need to book to come to these sessions.**

Put the date 14<sup>th</sup> December into your diary. This is the date of the Christmas Party. We will start to take bookings in November but reserve the date it is always a good Party to close the year.

Happy Computing  
Beverley



**Advanced Topic Suggestions (Mon or Tues. pm). Please Register an Interest to Attend for These Booking Sheets are at the Club or Send an E-Mail to Have Your Name added to the List**

**These sessions will be notified when you are successful**

1. Spreadsheets. Budgets. Address Lists. CD Collection (3 sessions)
2. ClipArt, Graphics and Card making using Word (3sessions)
3. Publisher. This is a series run over multiple weeks. (12 sessions) **Friday afternoons**
4. PowerPoint (6 sessions) **Friday afternoons**
5. Photoshop Elements (over a period of 5 months) Need a good knowledge of folders and saving and scanning. **Wednesday mornings**
6. Help with problems that you have learnt in class. Book with Steve. Usually on Friday afternoon
7. Picasa Basic Photo editing. (3 sessions)
8. Envelopes & Labels (2 sessions) this is part of the Word course.
9. Vista (3sessions)

The following sessions will not be notified. If you put your name down you are expected to turn up for the session when it is scheduled. These classes are mainly 1 session unless indicated.

10. Antivirus & Antispyware programs. Keeping your computer Safe.
11. My Documents. Create Folders. Tidy Files. Save to correct folders.
12. Housekeeping. Keep your computer running properly. **Everyone needs to attend this session.**
13. Beginners introduction to Shares.
14. Burn CDs and DVDs
15. Download and install New Programs.
16. Transferring photos from camera to computer
17. Transferring Video from Digital camera to computer & DVD.
18. Transferring Video from Video Camera to DVD.
19. Scanning Text and Photos (2 sessions)
20. Introduction to E Bay
21. Downloading Music
22. Internet. E-Mail **Revision, (2/3 sessions) for people who have completed the Internet/Email course.**
23. Understanding computer Terminology.
24. Preparing a document for publication on Internet - cut and paste insert pictures etc.
25. Webpage
26. Backing up Files
- 27 Problem. Solving.
28. Skype
29. MP3 Players
30. Google Chrome
31. Photo Flip Album self help Group meets on Tuesday in General Meeting Week at 1pm
32. Computer Hardware group. Meets regularly, 3rd Saturday at 9.30am.

**Hint.**

If you use gmail you can import it into Outlook Express and use it from there and manage your account in this program. Log onto your gmail account choose Help and then click POP Access, configure your email client: select Outlook Express and you will get the instructions to configure your software.