

**SENIORS COMPUTER CLUB CENTRAL COAST Inc.**

**July 2010**

Address: PO Box 6403  
Kincumber NSW 2251

President: Beverley Hay  
☎ 4369 2530

E-mail: [scccc@bigpond.net.au](mailto:scccc@bigpond.net.au)



Secretary: Jim Collins

web: [www.scccc.org.au](http://www.scccc.org.au)

ABN No. 29-142-508-293

**General Meeting Monday 5th July at 10.30am**  
**Venue: Avoca Beach Bowling and Recreation Club.**  
**Guest Speaker: Paul Coupe “microbe” Subject “Kaspersky” Virus Protection**

No Sessions are held at Kincumber on this day. All members are encouraged to attend and also stay on afterwards for a Bistro Lunch and social time with other Members.

Hi, as our President is on her well deserved Holiday in europe ,I am trying to cope with the many duties she does , And with being a mere male , only being able to do one thing at a time, and not having her experience .it opens my eyes to just how much she has does do for the club. and it would be remiss of me not to thank her for all the back up she has done for me to make it easier while she is away..

**Welcome to all the new Members who have joined the club from our last enrolment of beginners .and thanks to all the members who have renewed there membership and for those who may not of rejoined I would like to remind members that renewals are now due. The Annual subscription is still only \$5.00**

**This month we have a guest speaker from the local office of Microbe Pty Ltd and distributer of Kaspersky which is a very highly rated Antivirus and Antispyware programme**

Most sessions are going well and we are listing any new enquires for beginners and other sessions on our waiting lists. But we are still having problems with members putting there name down for new and special classes. Being phoned to be informed when they are going to start, confirming they are coming, and then not turning up, preventing others to attend .or having classes on a different subject waiting for the room to be available  
**Please contact The Trainer whose phone numbers are available at the Club, or on the member’s page of the Website. Or ring Bev if you cannot take up our place**

Next month is the Annual General Meeting and it would be nice to see a few new people put up their hands to serve on the Committee. Remember without people who are willing to put in time on the committee there is no Club. See Beverley if you are interested.

**Extra Sessions for July are:**

**Monday 1 – 3pm**

**27<sup>th</sup> Antivirus & Antispyware**

**Tuesday 1-3pm**

**13<sup>th</sup> Transferring Video from Digital Camera to DVD**

**20<sup>th</sup> Disk Burning**

**27<sup>th</sup> Putting music with Slideshows**

No bookings are necessary for these sessions.

**Remember fill in the Advanced Topic Forms to ensure that the things you want to learn are scheduled into the Timetable.**

Happy computing ☺ David

**Advanced Topic Suggestions (Mon or Tues. pm). Please Register an Interest to Attend for These Booking Sheets are At the Club or Send an E-Mail to Have Your Name added to the List**

**These sessions will be notified when you are successful**

1. Spreadsheets. Budgets. Address Lists. CD Collection (3 sessions)
2. ClipArt, Graphics and Card making using Word (3sessions)
3. Publisher. This is a series run over multiple weeks. (12 sessions) **Friday afternoons**
4. PowerPoint (6 sessions) **Friday afternoons**
5. Photoshop Elements (over a period of 5 months) need a good knowledge of folders and saving and scanning. **Wednesday mornings**
6. Help with problems that you have learnt in class. Book with Steve. Usually on Friday afternoon
7. Picasa Basic Photo editing. (3 sessions)
8. Envelopes & Labels (2 sessions)
9. Windows 7

**The following sessions will not be notified. If you put your name down you are expected to turn up for the session when it is scheduled. These classes are mainly 1 session unless indicated.**

10. Antivirus & Antispyware programs. Keeping your computer Safe.
11. My Documents. Create Folders. Tidy Files. Save to correct folders.
12. Housekeeping. Keep your computer running properly **Everyone needs to attend this session**
13. Beginners introduction to Shares.
14. Burn CDs and DVDs
15. Download and install New Programs.
16. Transferring photos from camera to computer
17. Transferring Video from Digital camera to computer & DVD.
18. Transferring Video from Video Camera to DVD.
19. Scanning Text and Photos (2 sessions)
20. Introduction to E Bay
21. Downloading Music
22. Internet. E-Mail **Revision, (2/3 sessions) for people who have completed the Internet/Email course.**
23. Preparing a document for publication on Internet - cut and paste insert pictures etc.
24. Webpage
- 25 Problems. Solving.
26. Skype
27. Photo Flip Album
28. Computer Hardware.

### Tip of the Day

Here's a quick tip for everyone out there using Windows XP through Windows 7. If you want to lock your computer the quick way

Just press your **Windows Key + L**.