

SENIORS COMPUTER CLUB CENTRAL COAST Inc.

January/February 2010

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There is no General Meeting in February as Monday 1st February is the day that classes start for 2010.

The next General Meeting will be on 1st March.

All members are encouraged to attend and also stay on afterwards for a Bistro Lunch and **social interaction afterwards in the club Bistro.**

Hi

Well we are getting ready to start classes again and I do hope that everyone has had a good break and we are all ready to take up our computers again. There are still some vacancies in the Word 2007 classes and for some beginners' classes.

Unfortunately we have to increase the **sessional fees this year to \$5.00 per session.** We have been able to maintain our costs for the last 11+ years but costs have beaten us I'm afraid. We still remain one of the cheapest clubs around. Everything including rents have increased so we had no choice but to increase fees.

We have a new system in the computer room and most people will not notice much difference. As a consequence of installing this system we have some computers for sale. Either XP or Vista and you can either have just a tower or a tower, monitor, keyboard and mouse. Contact Beverley if you are interested.

There will not be as many single extra sessions this term so if there is something that you really want to do remember put your name down or send an email to the club email address. Only when there are 6 people interested will there be a class scheduled. There are no scheduled maintenance sessions this year if you are interested in these sessions please put your name down and when there are enough people we will run a session.

John Goulton's sessions will now be held in the computer room on Wednesday afternoons.

The extra Sessions for February are:

Tuesday 8th 1pm to 3pm - Housekeeping

Tuesday 15th 1pm to 3pm - Antivirus & Spyware

Tuesday 22nd 1 to 3pm - Transferring Photos from camera to computer & organising same.

No bookings are necessary for these sessions.

If anyone knows anyone who is interested in becoming a trainer or a helper please let me know. We are always looking for people to help in this area. Our regular people need a break at times so we need people who can take their place. Helping is a good introduction to training and we do need people to help in this area.

We will be having an open day again during Seniors week on Wednesday 24th March from 10am to 12 midday we will be looking for some volunteers to help on that day.

Remember fill in the Advanced Topic Forms to ensure that the things you want to learn are scheduled into the Timetable.

Happy computing Beverley ☺

Advanced Topic Suggestions (Mon or Tues. pm). Please Register an Interest to Attend for These Booking Sheets are at the Club or Send an E-Mail to Have Your Name added to the List

These sessions will be notified when you are successful

1. Spreadsheets. Budgets. Address Lists. CD Collection (3 sessions)
2. ClipArt, Graphics and Card making using Word (3sessions)
3. Publisher. This is a series run over multiple weeks. (12 sessions) **Friday afternoons**
4. PowerPoint (6 sessions) **Friday afternoons**
5. Photoshop Elements (over a period of 5 months) Need a good knowledge of folders and saving and scanning. **Wednesday mornings**
6. Help with problems that you have learnt in class. Book with Steve. Usually on Friday afternoon
7. Picasa Basic Photo editing. (3 sessions)
8. Envelopes & Labels (2 sessions)
9. Vista

The following sessions will not be notified. If you put your name down you are expected to turn up for the session when it is scheduled. These classes are mainly 1 session unless indicated.

10. Antivirus & Antispyware programs. Keeping your computer Safe.
11. My Documents. Create Folders. Tidy Files. Save to correct folders.
12. Housekeeping. Keep your computer running properly **Everyone needs to attend this session**
13. Beginners introduction to Shares.
14. Burn CDs and DVDs
15. Download and install New Programs.
16. Transferring photos from camera to computer
17. Transferring Video from Digital camera to computer & DVD.
18. Transferring Video from Video Camera to DVD.
19. Scanning Text and Photos (2 sessions)
20. Introduction to E Bay
21. Downloading Music
22. Internet. E-Mail **Revision, (2/3 sessions) for people who have completed the Internet/Email course.**
23. Preparing a document for publication on Internet - cut and paste insert pictures etc.
24. Webpage
- 25 Problem. Solving.
26. Skype
27. Photo Flip Album
28. Computer Hardware.

Hint.

There has been a lot of publicity about Internet Explorer and Outlook Express. Remember to install all updates for these programs. Everyone should have updated their Internet Explorer to Version 8 by now. If you are unsure which version you are using open the browser and go to help and click on about Internet Explorer. This will tell you what version you are running. If it is not version 8 download it and install it now then make sure you get the updates for it. There has been a patch put out for the problem so if you are up to date there shouldn't be a problem. Otherwise swap to either Google Chrome or Mozilla Firefox and Mozilla Thunderbird. These are not Microsoft products and therefore are not targeted by viruses etc as often.